



Committee: LICENSING COMMITTEE
Date: THURSDAY, 14 JULY 2022
Venue: MORECAMBE TOWN HALL
Time: 1.00 P.M.

A G E N D A

1. **Apologies for Absence**

2. **Minutes**

Minutes of meeting held on 30th June 2022 (previously circulated).

3. **Items of Urgent Business authorised by the Chair**

4. **Declarations of Interest**

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

Matters for Decision

5. **Appointment of Additional Sub-Committee Chair** (Pages 3 - 5)

To appoint an additional Chair for the Licensing Sub-Committees for the duration of the 2022/23 municipal year.

Exclusion of the Press and Public

6. **Exempt Item**

The Committee is recommended to pass the following recommendation in relation to the following item:

“That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business, on the ground that it could involve the possible disclosure of exempt information, as defined in paragraph 1 of Schedule 12A of that Act.”

Councillors are reminded that, whilst the following item has been marked as exempt, it is for the Committee to decide whether or not to consider it in private or in public. In making the decision, Councillors should consider the relevant paragraph of Schedule 12A of the Local Government Act 1972, and also whether the public interest in maintaining the exemption outweighs the public interest in disclosing the information. In considering their discretion, Councillors should also be mindful of the advice of Council officers.

7. **Animal Licence** (Pages 6 - 129)

Report of Director of Communities and the Environment

Report published 07th July 2022

ADMINISTRATIVE ARRANGEMENTS

(i) Membership

Councillors Colin Hartley (Chair), Mel Guilding (Vice-Chair), Fabiha Askari, Gerry Blaikie, Roger Cleet, Roger Dennison, Andrew Gardiner, Mike Greenall, Tim Hamilton-Cox and Sally Maddocks

(ii) Queries regarding this Agenda

Please contact Sarah Moorghen, Democratic Services - email smoorghen@lancaster.gov.uk.

(iii) Changes to Membership, or apologies

Please contact Democratic Support, telephone 582170, or alternatively email democracy@lancaster.gov.uk.

MARK DAVIES,
CHIEF EXECUTIVE,
TOWN HALL,
DALTON SQUARE,
LANCASTER, LA1 1PJ

Published on 6th July 2022.

LICENSING COMMITTEE**Chairs of Licensing Sub-Committees****14 July 2022****Report of the Licensing Manager****PURPOSE OF REPORT**

To enable the Committee to make further arrangements for the chairing of Licensing Sub-Committees during the forthcoming municipal year.

This report is public.

Recommendation

- (1) **Due to a change in Councillor appointment to Licensing Committee, the Committee are requested to appoint, for the municipal year 2022/23 one member of Licensing Committee, to act as Chair of the ad hoc Sub-Committees established to hear individual applications under the Licensing Act 2003 and the Gambling Act 2005.**

1.0 Introduction

- 1.1 The procedure for establishing sub-committees to deal with hearings under the Licensing Act 2003 was agreed at the former Licensing Act Committee's meeting on the 14th February 2005.
- 1.2 Each Sub-Committee must comprise three members of the Licensing Committee. The Sub-Committees are convened by the Democratic Services Manager, as and when required, from the Licensing Committee's ten members.
- 1.3 Due to a change in Councillor appointment to Licensing Committee, one further Sub-Committee chair is required.

2.0 Proposal Details

- 2.1 In light of the changes to Licensing Committee membership, the Committee is requested to appoint one Sub-Committee chair who is a member of the Licensing Committee, to act as a Chair of the ad hoc Sub-Committees.

3.0 Details of Consultation

- 3.1 None

4.0 Options and Options Analysis (including risk assessment)

- 4.1 There is a need for the Licensing Committee to appoint the appropriate number of Sub-Committee Chairs to chair the ad hoc Licensing Sub-Committee hearings.

5.0 Conclusion

5.1 The Committee is recommended to appoint a member of Licensing Committee to join the Chair, Vice-chair and Councillor to act as a Chair of the ad hoc Sub-Committee hearings.

**CONCLUSION OF IMPACT ASSESSMENT
(including Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)**

None.

FINANCIAL IMPLICATIONS

The Independent Remuneration Panel (IRP) has made provision for special responsibility allowances of £443.70 to be paid to each Sub-Committee Chair, in addition to the special responsibility allowance that is paid to the Chair of the Committee, and the budgetary provision reflects this. The fact that a Councillor is only entitled to receive one special responsibility allowance means that it is impossible to estimate the actual budget cost in advance, and generally gives leeway within the budgetary provision.

LEGAL IMPLICATIONS

The proposal is in accordance with the provisions of the Licensing Act 2003, which provides for the establishment of one or more Sub-Committees consisting of two members of the Committee, but makes no further provision as to how this should be arranged.

OTHER RESOURCE IMPLICATIONS

Human Resources:

None

Information Services:

None

Property:

None

Open Spaces:

None

S151 OFFICER'S COMMENTS

None.

MONITORING OFFICER'S COMMENTS

None.

BACKGROUND PAPERS

None

Contact Officer: Jennifer Curtis
Telephone: 01524 582732
E-mail: jcurtis@lancaster.gov.uk

	Ref: JC
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